



**HEREFORDSHIRE GLOUCESTERSHIRE AND WILTSHIRE
HOCKEY UMPIRING ASSOCIATION
www.hgwhua.co.uk**

**Minutes of the committee meeting
Monday 4th July 2016 @ The Kingsdown, Swindon**

Present:

David Lillywhite	DL	Chairman
Alison Cook	AC	Secretary
Mark Windsor	MW	Treasurer
Steve Court	SC	Appointments Secretary
Peter Wheatley	PW	Chief Coach
Shaun Cullimore	SCu	Lay Member
Mike Sheppard	MS	Gloucestershire County Rep
Terry Cook	TC	Herefordshire County Rep

<i>Item Number</i>	<i>Agenda Title</i>
1.	<p>Apologies:</p> <p>Caroline Baynes, Mike Smith</p>
2.	<p>Minutes of previous meeting</p> <p>Peter Wheatley should be recorded as PW not PL; other than that minutes agreed.</p>
3.	<p>Matters arising</p> <p>The missing headset is still missing.</p> <p>Action point: SC to contact Steve Burton</p> <p>SC still to contact clubs to seek their views as to having an umpire liaison officer</p> <p>Action point: SC</p>
4.	<p>Reports</p> <p>Chairman - DL advised nothing that wasn't on the agenda</p> <p>Secretary – AC had nothing to report</p> <p>Treasurer – MW advised the £500 set aside for Kickstart would be returned to the accounts as this would not be utilised. There would be a healthy surplus for the year although still waiting for Steve Burton to pay in his expenses cheque and there was one club still to pay their fee for the first half of the season.</p> <p>Accounts were unanimously agreed for presentation at the EGM with proposals that there would be no increase in fees to Clubs, currently £15 per umpire, and no change to the mileage rate, currently £0.25.</p>

	<p>Appointments Secretary – SC had nothing to report.</p> <p>Chief Coach – report tabled</p>
5.	<p>Lay Members</p> <p>SCu - nothing to report</p> <p>SC nominated TC to fill the Lay Member vacancy as this would give one from each county. While not disagreeing with the nomination AC felt that we should be looking for a representative from those who umpire nearer the grass roots of the game. This was supported by SC but no-one had put themselves forward. Nomination of TC agreed unanimously.</p>
6.	<p>County representatives</p> <p>TC (Herefordshire) - the Level 1 course in April had 13 attendees from the county and all had passed.</p> <p>MSh (Gloucestershire) – the Level 1 course at Bourton had 23 attendees, all had passed and all had joined HGW.</p> <p>CB (Wiltshire) not present.</p>
7.	<p>West Umpiring sub-committee</p> <p>Discussion as to the ruling from England Hockey that the Active Umpires Policy is removed. Four regions say umpires have to be a member of an umpire’s organisation, the Ladies League say they have to be active and the Men’s League that they have to be qualified. DL stated that how the current Active list held by West Umpires committee was dealt with was for discussion by them and not a matter for HGW.</p> <p>MS & DL were meeting with Keith Dingle and Martin Stoneman to look at a discussion document for umpire recruitment.</p> <p>A formal policy for the doubling up of umpires had been put forward by the selection committee.</p>
8.	<p>League matters</p> <p>TC advised the fixtures had been published some weeks ago.</p>
9.	<p>Organisation of future courses</p> <p>It was agreed that an umpires development course would be organised – a 3 hour classroom session at a cost of £10.00 per person. HGW would fund the course for full members. DL & MS to look at available dates in the early part of the season with Balcarras or CSSC as preferred venues. Consideration would also be given to organising a Level 1 course.</p> <p>Action point: DL & MS to organise an umpire’s development course.</p>
10.	<p>Review of full members</p> <p>AC went through the list of 2015/16 full members and it was agreed that three</p>

	<p>who had not taken any panel appointments would be advised to renew as associate members.</p> <p>Action point: AC to contact the three members personally to explain the reason for this.</p>
11.	<p>Feedback from Associate Member consultation.</p> <p>AC had produced and circulated a document that included all the responses. This was discussed and feedback given to each point. AC suggested she updated the document to reflect the committee feedback and then circulate to everyone to make any amendments. This could then be sent to all associate members with the membership renewal email and also published on the website.</p> <p>Action point: AC to update the document with committee feedback, circulate to committee members for agreement then issue to associate members and publish on the website.</p>
12.	<p>Headsets</p> <p>DL advised that as we had surplus funds he was proposing that every full member taking regular HGW appointments be provided with their own headset. This would exclude those members taking West appointments. Recipients would have to sign an agreement that covered matters such as returns if lack of availability, loss, reimbursement of cost and damage.</p> <p>The total cost was approximately £1,300 and this would include a coaching set which had a third earpiece so that a coach could hear the on-pitch dialogue.</p> <p>The purchase was agreed unanimously.</p> <p>Action point: SC to draft the agreement document.</p>
13.	<p>Pre-season meeting</p> <p>As there were no rule changes it was felt the usual format was not appropriate. AC suggested an evening where all members were invited for a general discussion, DL favoured something for clubs to try and encourage umpires to come forward and to try and get every club to have an umpire developer. This could be done in conjunction with the course proposed at item 9. A vote was a majority for the club evenings.</p> <p>It was agreed to hold two, as done previously, at Chippenham and Cheltenham CSSC. SC, DL & MW to discuss committee attendance and they would be held week commencing 19th September subject to room availability.</p> <p>Action point: AC to determine CSSC availability and SC would then sort out Chippenham date.</p>
14.	<p>Any other business</p> <p>PW asked that the selection committee be sent a list of all full members email addresses once they had renewed their membership.</p> <p>Action point: AC to provide.</p> <p>SC advised his employment situation may be changing and so may need to</p>

	relocate. If this happened it would likely be the second half of the season that this would take effect so the option of shadowing during the first half would be there. He should have definite information by the end of September.
15.	Date of next meeting 3 rd or 4 th October depending on room availability @ CCSC.
	Meeting closed at 9:02

Reports annexe

Umpire coaching report for committee meeting 4th July 2016

Another season ended. I have received a total of 33 watching reports, covering 17 of our active members. I have also done 3 Level 1 assessments, and all 3 candidates passed. 2 of these intend to use their qualification for school umpiring, but the third, who has just had her first baby, intends to umpire actively initially at Marlborough HC, but has expressed an interest in becoming a panel mens' umpire if family and time allow.

I hope to be running a club umpiring day at Chippenham in early September. Arrangements for this are being made by the club, and I will report back at our next meeting.

As always, my huge thanks to Steve Court for all his hard work pairing up umpires and coaches, and to the coaches themselves who give up their time on behalf of our membership.

Peter Wheatley 4 July 2016